



February 28, 2023

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Ratification of the Ventura County Library Director's Submission of an Application for a Community Development Block Grant as a Subrecipient of the County of Ventura in the Amount of \$750,000 for the Fillmore Library; Authorization of the Ventura County Library Director to Accept the Community Development Block Grant Funds in the Amount of \$750,000 and Sign the Community Development Block Grant Program Subrecipient Agreement CD20104101; Authorization of the Ventura County Library Director to Sign the Community Development Block Grant Program Subrecipient Agreement CD20104101 Modification Number 1 - CD20218102 and Accept an Additional \$48,000 in Community Development Block Grant Funds; Approve Expenditure of up to \$798,000 in Support of the Fillmore Library; Authorize the Auditor-Controller to Process the Accounting Transactions Necessary to Adjust Appropriations and Unanticipated Revenue (Recommendation No. 5 Requires 4/5ths Vote).**

Recommendations:

It is recommended that your Board:

1. Ratify the Ventura County Library Director's Submission of an Application for a Community Development Block Grant as a subrecipient of the County of Ventura in the Amount of \$750,000 for the Fillmore Library.
2. Authorize the Ventura County Library Director to Accept the Community Development Block Grant Funds in the Amount of \$750,000 and Sign the Community Development Block Grant Program Subrecipient Agreement CD20104101.
3. Authorize the Ventura County Library Director to Sign the Community Development Block Grant Program Subrecipient Agreement CD20104101 Modification Number 1 – CD20218102 and Accept an Additional \$48,000 in Community Development Block Grant Funds.
4. Approve expenditure of up to \$798,000 in Support of the Fillmore Library.

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5. Authorize the Auditor-Controller to process the accounting transactions necessary to adjust the following appropriations and unanticipated revenue. (Recommendation No. 5 Requires 4/5ths Vote).

INCREASE Org 3610-3611 Intergovernmental Revenue	\$798,000
INCREASE Org 3610-3611 Other Charges	\$798,000

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Federal HUD Community Development Block Grant
Funding Match Required:	None
Impact on Other Departments:	Minor impact on Assessor, Auditor-Controller, and Tax Collector.

Summary of Revenues and Costs		
	Fiscal Year 2022-23	Fiscal Year 2023-24
Revenue:	\$798,000	\$ 0
Costs:		
Direct	\$798,000	\$ 0
Indirect – Department	\$ 0	\$ 0
Indirect – County CAP	\$ 0	\$ 0
Total Costs	\$798,000	\$ 0
Net Costs	\$ 0	\$ 0

Current FY 2022-23 Adopted Budget for Ventura County Library 3610				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 9,252,937	\$ 11,794,647	\$ 11,191,471	\$ 603,176
Revenue	\$ 9,252,937	\$ 9,750,523	\$ 11,206,648	\$ 1,456,125
Net Cost	\$ 0	\$ 2,044,124	\$ (15,177)	\$ 2,059,301

Reason for Ratification:

Ventura County Library System (VCLS) staff discovered the opportunity to apply for federal Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program funds through Ventura County in support of the Fillmore Library expansion project in 2020. VCLS staff applied for these funds and the recommendation to award \$750,000 in CDBG funds came from Ventura County CEO Community Development on May 5, 2020, Item #39. These funds were awarded and made available for the project. VCLS staff included this award in the FY2021-22 Library Budget that was approved by your Board but neglected to come to your Board for approval to submit the application and accept the funds. The \$750,000 was included in the FY2021-22 Library Budget, but was omitted for FY2022-23 as an oversight. At this time, VCLS staff have become aware that they can request an increase of \$48,000 to the original \$750,000 which would completely cover all the final project construction costs.

Background:

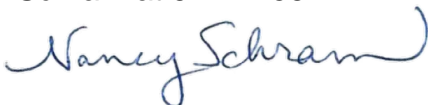
On November 19, 2019, your Board approved the Ventura County Library Director to accept a \$1,500,000 Fillmore Library Expansion Project Grant from the State of California in support of the Fillmore Library Expansion Project. Additional VCLS trust funds of approximately \$300,000 were also approved by your Board for this project. Project construction cost estimates were just under \$3 million and VCLS staff sought additional sources of funding to cover all the construction costs. VCLS staff was notified of the option to submit a CDBG Program Subrecipient funding application through Ventura County for \$750,000 in federal HUD funds to support this project. Staff applied and was awarded these funds. In January 2021, VCLS signed a CDBG Program Subrecipient Agreement CD20104101 (Exhibit 1) and the \$750,000 was made available to VCLS for this project.

Discussion:

The newly expanded and renovated Fillmore Library opened to the public on November 19, 2022. Total construction costs for the Fillmore Library were \$2,641,178. VCLS staff have discovered the opportunity at this time to amend the original CDBG Program Subrecipient Agreement to increase the request by an additional \$48,000 in federal CDBG funds to completely cover all construction costs. According to the Community Development Block Grant Program Subrecipient Agreement CD20104101 Modification Number 1 - CD20218102 (Exhibit 2) these additional funds are immediately available from a combination of Unprogrammed Funds from Program Years 2019-20 and 2020-21.

We are asking your Board for approval to accept the CDBG funds in the amount of \$798,000 and sign the related grant agreements. With these funds, the Fillmore Library expansion project construction costs will be completely covered by the \$798,000 in federal CDBG funds and the \$1,843,178 in other funds already approved by your Board.

This board letter has been reviewed by the County Executive Office, the County Counsel Office, and the Auditor-Controller's Office. If you have questions regarding this item, please call Nancy Schram at 677-7158.



NANCY SCHRAM
Library Director

Attachments:

Exhibit 1: Community Development Block Grant Program Subrecipient Agreement
CD20104101

Exhibit 2: Community Development Block Grant Program Subrecipient Agreement
CD20104101 Modification Number 1 - CD20218102